

## Minutes for Committee Meeting

13th November 2014

Meeting commenced 8.35pm

Present:-

Tony Mee  
Helen Rendell  
Stuart Jacob  
Jonathan Gambier  
James Martin  
Phil Rendell  
Graeme McCutchen  
JamesvHinchliffe

Apologies:-

None

Tony opened the meeting with confirmation of the previous meetings minutes.

Tony continued with a Chairmans update. Things are going very well and progressing nicely, I am especially pleased that we have been given the opportunity to host a course for the Surrey FA. With the money generated we have been able to offer financed courses to four coaches. Following on from this Tony proposed that we consider offering financial support for some coaches from next season for development courses. This would also ensure that coaches became FA Licensed coaches as this was now a requirement when completing courses. This was fully supported by all committee members with an agreeance that a criteria would be set first, details of which will be drawn up by Tony for the approval of the committee.

There is a requirement to try and recruit new coaches, after a brief discussion it was decided that trying to recruit from parents was the best way forward for long term retention of coaches.

Tony asked that once a new coach applicant had been interviewed that one of the committee members interviewing sends a quick e-mail to the committee with the outcome of the meeting prior to informing the applicant that they have been successful.

Tony informed the meeting that the club has 288 players registered and playing in teams...total number including the mini soccer centre is 319. This is a fantastic achievement and a testament to everyone's hardwork.

Jamie Hardgrave (U9's) has been combarbed with request from players to join his teams, Jamie is happy to take on the admin side of things but needs extra coaching assistance...As a club we do not have any spare coaches..it was felt the best way forward was again to approach parents, unfortunately if a parent isn't willing to help then a 3rd U9's team would be very unlikely.

Tony informed the meeting that John Williams will be completing the installation of the heating very soon, we have also been looking at running power to the lock up's, this was requested from Craige. Security lighting for the external areas around the building will also be sorted soon.

James Martin has been doing a fantastic job since taking over as Saturday Fixtures Secretary. Tony expressed his personal thanks to James for taking the role on, this was echoed by all other committee members,

Tony informed the meeting that Rob Parker had expressed an interest in taking over as Sunday fixtures secretary. Tony will be meeting with Rob and will feed back to committee.

Tony gave a hand out regarding pitch requirements and physical requirements he felt would be required to move forward to a Community Charter Standard Club.

Phil gave an update on Girls teams. All teams are going along well, U11's & U13's both have adequate numbers now, U14's could still do with one or two more.

Phil informed the meeting that two girls from Caterham Pumas are now playing for Surrey County...they are Maddie Rendell and Beth Hull...very well done to both girls.

Phil is keen on recruiting a female coach for the girls section of the club...Stuart will look into this.

Phil from a Vice Chairmans prospective suggested that for a fund raising opportunity we should book stools for both Caterham and Coulsdon Carnivals.

James will book Caterham Carnival...Phil will book Coulsdon.

James updated the minute with regards to secretary business, everything going fine.

The Charter Standard Annual health Check had been completed...just a couple of coaches to complete their DBS's.

James had completed a draft development plan for the application for the Community Charter Standard, it was agreed that this was a great piece of work, some amendments were made at the meeting, it was decided that a deadline of the 27th November 2014 would be set for changes to be sent to James. A final draft would be sent out to all committee members on the 27th November 2014 with the application being submitted to the Surrey FA by the 1st December 2014.

Helen updated the meeting regarding welfare. 2 Coaches are currently in the system with their DBS. Paul Utting and Glen Saunders, Helen will be meeting with Kadra to finalise his DBS.

Helen raised a concern regarding parents openly offering children financial rewards for scoring goals. This is something the FA discourage.. To be discussed at the managers meeting.

Registrations.. Graeme advised that everything is going well and no issues.

Treasurer.. Graeme reported that there was £9,500 currently in the account. Graeme and Tony to meet with Natalia (Accountant) on Monday. Refund requests were discussed and agreed.

Stuart updated the meeting regarding football development:-

In the first 25 Weeks Sixty players have gone through the mini soccer centre,producing 3 U8's teams,4 players have been forwarded to the U9's. There are currently 2 Girls in the mini soccer.

An U7's team is about to start up with Andy Hall looking after them, U7's have already secured a sponsor.

7 Players from the U8's are in the Palace Development Centre.

Mini Soccer Centre will stop from 13th December 2014 and restart again on 7th February 2015.

Stuart is still looking at producing development folders for all managers and will be getting a quote from Jamie Hardgrave's sponsor.

Schools Development:- Jonathan has asked that any individual team requiring players to contact him directly should they require assistance,contact details are on the club website.

Jonathan also suggested that we promoted the clubs success through the local media. Jonathan will look into this regarding contacts.

Jonathan to be DBS checked.

Saturday Fixtures:- James first committee meeting, mostly going well with the Saturday Fixtures,just a few concerns which he will discuss with the managers at the next meeting.

Tony spoke regarding a suggestion from James Smith regarding running a Change4Life Course at the club...everyone agreed that a meeting with James Smith prior to any decision would be appropriate. Tony to arrange this.

Tony raised concerns over the staffing of the kiosk and also cleaning..Graeme will look into developing a rota with the names of willing people.

Graeme asked that we looked at Old Coulsdon Colts website as there are quite a lot of excellent pages on there that we could possibly add to our website. Everyone will look at the website and discuss later.

James Hinchliffe requires Envelopes and Stamps. Graeme to deal.

Future dates

Presentation Day:- Saturday 6th June 2015

AGM:- Thursday 11th June 2015

Meeting Closed 10.50pm